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SECURITY INFORMATION

5 November 1951

MEMORANDUM

FOR

CAREER SERVICE COMMITTEE

6th Meeting, 5 November 1951 4:00 P.M.

1. Minutes of previous meeting.
2. Report of activities of Working Groups.
3. Statement of Personnel Policy.
4. New Business
 - a. Circulation to all Working Groups of summary of minutes and problems that confront each Working Group.
 - b. Analysis of persons separating from Agency (Notice 64-51)
 - c. Consideration of definitions:
 - 1) "Rotation: the process of systematic designation and redesignation of an individual to various kinds of duty and training for the purpose of improving his capacity to serve the Agency."
 - 2) "Training: the activity, short of the performance of duties for which the Agency must employ an individual, designed primarily for equipping an individual to perform an essential operation."
 - d. Consideration of inviting the Air Force to give a presentation of the Air Force Personnel Development Program that has grown out of the work of the Human Resources Committee of the Department of Defense.

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